SOURCES SOUGHT ANNOUNCEMENT
M00264-16-RFI-0104

The Regional Contracting Office – National Capital Regional (RCO-NCR), Marine Corps Base, Quantico, VA is seeking sources for The Training & Education Command (TECOM), Marine Air Ground Task Force (MAGTF), Training and Education Standards Division’s (C466), requirement for Small Unit Leadership, Decision Making and Mastery.

CONTRACTING OFFICE ADDRESS: The Regional Contracting Office – National Capital Regional (RCO-NCR), Marine Corps Base, Quantico, VA.

INTRODUCTION:

This is a SOURCES SOUGHT TECHNICAL DESCRIPTION to conduct market research and determine the availability and technical capability of small businesses (including the following subsets, Small Disadvantaged Businesses, HUBZone Firms; Certified 8(a), Service-Disabled Veteran-Owned Small Businesses and Woman Owned Small Business) to provide the required products and/or services.

The Training & Education Command (TECOM), Marine Air Ground Task Force (MAGTF) Training & Education Standards Division (MTESD) is seeking information for potential sources for consulting support services to be provided by the Contractor to: 1) analyze and assess current and future professional development initiatives for improving the small unit leaders and their level of mastery, cognitive readiness and decision making ability across the MAGTF; 2) Support implementation of the Marine Corps’ plan to develop improved intuitive small unit leadership across the MAGTF; 3) Support development, implementation and assessment of tools for conducting and assessing improvements in SUDM; and 4) Support development of people, products and policies associated with the institutionalization of a service-level instructor professional development model.

DISCLAIMER:

THIS SOURCES SOUGHT IS FOR INFORMATIONAL PURPOSES ONLY. THIS IS NOT A REQUEST FOR PROPOSAL. IT DOES NOT CONSTITUTE A SOLICITATION AND SHALL NOT BE CONSTRUED AS A COMMITMENT BY THE GOVERNMENT. RESPONSES IN ANY FORM ARE NOT OFFERS AND THE GOVERNMENT IS UNDER NO OBLIGATION TO AWARD A CONTRACT AS A RESULT OF THIS ANNOUNCEMENT. NO FUNDS ARE AVAILABLE TO PAY FOR PREPARATION OF RESPONSES TO THIS ANNOUNCEMENT. ANY INFORMATION SUBMITTED BY RESPONDENTS TO THIS TECHNICAL DESCRIPTION IS STRICTLY VOLUNTARY.

CONTRACT/PROGRAM BACKGROUND:
Contract Number: M00264-11-C-0012  
Contract Type: FFP  
Incumbent and their size: II Corps Consultants, Inc.  
Method of previous acquisition: Sole source

Brief description of the current program/effort: The Training and Education Command (TECOM) through the Commandant’s Small Unit Decision Making (SUDM) initiative referred to as MCV&S Task 1, has been leading the effort to better prepare Marines for combat by establishing a climate of reflection and continuous experiential learning at the lowest levels. Currently TECOM is assessing a host of emerging SUDM initiatives and establishing a service-level Instructor Development Program (IDP). To achieve this, TECOM MAGTF Training and Education Standards Division (MTESD) has conducted a series of Instructor Development Sessions (IDS) with the Schools of Infantry (SOI) East and West; executed a Making Good Instructors Great (MGIG) pilot course; developed an Instructional Tactics and Assessment Techniques Handbook and Pocket Guide; and is in the process of creating educationally focused scenario-based evaluations within the Marine Corps University (MCU). Contractor support is required for research and analysis in support of this mission.


Place of Performance: TECOM, MTESD, Building 2079 Daly Hall, Quantico VA, 22134.

REQUIRED CAPABILITIES:

The scope of this effort will require contractor support with the following:

1. Research and Analysis. The Contractor must have the capability to research and analyze existing materials, plans, and programs for sustainment or revision; develop Measures of Effectiveness (MOE) and Measures of Performance (MOP); and provide metrics and reporting data in support of analysis.

2. Tracking. The Contractor must have the capability to track and analyze operational and training data; and utilize web-based/enabled methods for analysis, tracking, and reporting purposes.

3. Reporting. The Contractor must have the capability to draft operationally related documentation for reporting purposes; and prepare and conduct operational briefings for senior leadership.

4. Plan Development. The Contractor must have the ability to develop a service level assessment plan including plan development, implementation and change recommendations as required to meet mission objectives.
5. Subject Matter Expertise. The Contractor must have documented working experience supporting military small unit leadership initiatives.

6. The Contractor must demonstrate their capability to meet the objectives as described in the introduction and descriptive portions of this document.

SPECIAL REQUIREMENTS

The anticipated North American Industry Classification System Code (NAICS) for this requirement is 541611, with the corresponding size standard of $14,000,000. This Sources Sought Synopsis is requesting responses to the following criteria ONLY from small businesses that can provide the required services under the NAICS Code.

To assist RCO-NCR in making a determination regarding the level of participation by small business in any subsequent procurement that may result from this Sources Sought, you are also encouraged to provide information regarding your plans to use joint venturing (JV) or partnering to meet each of the requirements areas contained herein. This includes responses from qualified and capable Small Businesses, Small Disadvantaged Businesses, Service Disabled-Veteran Owned Small Businesses, Women-owned Small Businesses, HUBZone Small Businesses, and 8(a) companies. You should provide information on how you would envision your company's areas of expertise and those of any proposed JV/partner would be combined to meet the specific requirements contained in this announcement.

In order to make a determination for a small business set-aside, two or more qualified and capable small businesses must submit responses that demonstrate their qualifications. Responses must demonstrate the company’s ability to perform in accordance with the Limitations on Sub-contracting clause (FAR 52.219-14).

SOURCES SOUGHT:

Responses must include:
1) Business name and address;
2) Name of company representative and their business title;
3) Type of Business;
4) Cage Code;
5) Contract vehicles that would be available to the Government for the procurement of the product and service, to include ENCORE II, General Service Administration (GSA), GSA MOBIS, NIH, NASA SEWP, Federal Supply Schedules (FSS), or any other Government Agency contract vehicle. (This information is for market research only and does not preclude your company from responding to this notice.)

Vendors who wish to respond to this sources sought should send responses via email NLT 19 January 2016, 10:00 AM Eastern Daylight Time (EDT) to darrell.williamson@usmc.mil. Interested vendors should submit a brief capabilities
statement package (no more than ten (10) pages) demonstrating ability to perform the services listed in this Technical Description. Documentation should be in bullet format.

Proprietary information and trade secrets, if any, must be clearly marked on all materials. All information received that is marked Proprietary will be handled accordingly. Please be advised that all submissions become Government property and will not be returned. All government and contractor personal reviewing RFI responses will have signed nondisclosure agreements and understand their responsibility for proper use and protection from unauthorized disclosure of proprietary information as described 41 USC 423. The Government shall not be held liable for any damages incurred if proprietary information is not properly identified.